

Draft Minutes of the 6th Stakeholder's Meeting held on 13th August 2019, CSIR, Building 20, Baobab Room, 10:30 – 14:00

Agenda Item No. 2: Welcome, purpose of the meeting and adoption of the agenda

The Chairperson welcomed the participants to the meeting. Three guests were acknowledged viz., Mr Tendai Matika, GRI Africa, Ms Ruby Lambert, UNCTAD and Mr Ariel Hernández, German Development Institute. As in previous meetings, the purpose of the meeting was that i) Stakeholders active in the Biotrade sector can have a clear understanding of the projects active in this sector; ii) areas of collaboration can be identified; and, iii) an action plan for future collaboration crafted. The CSIR was acknowledged for providing the meeting venue. Participants introduced themselves. An attendance and apology list are attached as Appendix 1.

It was noted that Item 6, Situational analysis of the SA enterprises within the Biotrade Sector implementing ABS, in order to understand how the sector applies ABS in their business model, will be carried over to the next meeting. Item 12, Update: Status Report on the IDC Project (agro-processing) was removed from the Agenda at the request of **the dti**. No other changes were made and the agenda was adopted.

Agenda Item No. 3: Introducing the GRI Sustainability Reporting Standards (SRS)

Ms Tendai Matika, GRI Africa, a SECO-funded project, presented the above. It was noted that GRI are engaging SEDA for Training of Trainers on the SRS. No further action to be taken on this item.

Agenda item No. 4: Approval of minutes of 5th Stakeholders meeting held on 11 June 2019

Under Agenda Item No. 5, 4th paragraph, Discussions, 2nd bullet point: replace “the funds do not support” with “The IDC’s Development Impact Support Department does consider funding of small holder farmers, if these applications meet the Social Enterprise or Special Intervention Grant Funding criteria. IDC commercial funding does not consider funding primary agriculture, unless it is related to value add/processing”. The minutes were accepted as correct with no further corrections.

Agenda item No. 5: Matters arising

Some of the matters arising on the action list of the minutes of the 5th Stakeholder's meeting are substantive items on the agenda. The remainder are updated below:

Agenda Item No.	Description	Action	Responsible Person
4	Contacts details of relevant local government	This could be included on the BioPANZA web-site which is under construction	For noting only



environmental affairs

Department:
Environmental Affairs
REPUBLIC OF SOUTH AFRICA

THE ABS
CAPACITY
DEVELOPMENT
INITIATIVE



L'INITIATIVE DE
RENFORCEMENT
DES CAPACITES
POUR L'APA



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Swiss Confederation

Federal Department of Economic Affairs,
Education and Research EAER
State Secretariat for Economic Affairs SECO

4	List of trainings to be offered for capacity development for the sector	The list that was circulated and will form part of input for the next stakeholder meeting (see agenda point no. 13)	For noting only
4	Dates of future sector events	This could be included on the BioPANZA web-site which is under construction	For noting only
5	Booklet circulation of community projects	IDC will provide a link for an electronic copy of the booklet on community projects that IDC have supported.	IDC

Agenda item No. 6: Development of best practice for community projects

Following inputs received in previous meetings a meeting was held on 3 July 2019 to explore synergies and identify areas of collaboration on issues of interest for project activities related to the sustainability of Co-operatives (community projects). The meeting was attended by the EU-Funded Ecosystem Development of Small Enterprises (EDSE) project implemented by the Palladium Group, ABioSA (GIZ), the dti Agro-processing, SAEOPA and the GQSP-SA (UNIDO). It was noted that an omission had been made in that the CSIR and DST were not part of the meeting and could have made additional contributions.

It was identified that areas of collaboration already exist between the stakeholders who attended the meeting on 3 July 2019.

The PESTLE analysis that was done using the inputs given in previous meetings and at the 3rd July meeting and a Power Point presentation made for discussion. The challenges were noted by the meeting which agreed that each organization will take the challenges in to consideration for future activities with Co-operatives.

It was agreed that EDSE, which could not attend the 6th Stakeholders meeting, should be invited to make a presentation at the next Stakeholder's Forum meeting focussing on the activities relevant to co-operatives in the EU-funded project.

Agenda item No. 7: Presentation on the gap analysis on sector service provision

The ABioSA presentation included i) the profile of SMEs in the natural products sector (just making it, marginal and barely surviving); ii) the four pillars of technological capability (knowledge flows); iii) challenges along the VCs; and iv) BSO services against the VC. The purpose of the presentation was to provide input for the next suggested Stakeholder working session. The presentation is attached hereto.

Agenda item No. 8: Voluntary sustainable Standards

A presentation was made by the guests from UNCTAD and the German Development Institute (GDI). The UN Forum on Sustainability Standards (UNFSS) consists of FAO, ITC, UN Environment, UNIDO and UNCTAD. It is a neutral, independent and credible platform to harness Voluntary Sustainability Standards potential to achieve SDG by:

- ✓ Stimulating informed policy dialogue among key stakeholders
- ✓ Support national platforms in developing countries: Brazil, China, India, México, Indonesia, Laos, Peru, South Africa,
- ✓ Carry out research and analysis to provide impartial information adequate for policy making

This is done in order to:

- ✓ Bridge the gap that challenges small producers and SMEs in developing countries
- ✓ Address the multiplicity of standards through harmonization/ mutual recognition
- ✓ Address issues related to barriers to market access
- ✓ Help elevate producers from being marginalized through national multi-stakeholder platform

The guests from UNCTAD and GDI were in South Africa on a friend-finding mission to gain support for a conference on 28 – 29 October 2019, on Stakeholders' perspectives on VSS and Bio-economy in SA.

The meeting provided contact details for other Stakeholders that were not at the meeting.

Agenda item No. 9: Lunch

A 30 minutes recess was taken for lunch and networking.

Agenda item No. 10: Update on BioPANZA and GEF 6

BioPANZA cluster meetings are being held. GEF 6 contractual internal processes are ongoing.

Agenda item No. 11: Update – Sector Fund

In the absence of Ms Fuyane, IDC, feedback was given by knowledgeable persons at the meeting. The aim is to raise ZAR 150M for the fund. The system is being developed with technical assistance being supplied through TIA and commercialization assistance through the IDC.

Agenda item No. 12: Update: Status report on the IDC project (agro-processing)

The item was removed from the agenda.

Agenda item No. 13: Biotrade Stakeholders meeting survey results

The on-line survey provided the following insights as to the expectations of the Stakeholders meeting moving forward:

- ✓ Place of learning, insight, exchange of information, ideas on individual & collective action
- ✓ Develop a clear sector concept to be able to support and grow the SMEs/Industry
- ✓ Map BSO support measures & receive updates on interventions, products & funding

- ✓ Develop collaborative, structured, implementable projects with objectives, outcomes & timelines
- ✓ Measure impact, capture successes & lessons learnt

The preferred meeting time is 9:00 – 15:00

The meeting should take on a more action driven/brain-storming format if, and when required.

A copy of the presentation is attached.

It was agreed that the next meeting would be a workshop to visually map the support being provided by public and private sector organizations to the Biotrade Sector addressing the sector service provision (incl. training) as per item no.7.

Agenda item no. 14: Any Other Business

The BIO African Convention is being held in Durban from 26 – 28 August 2019. SEDA has 3 tickets available for SMEs to attend a Master Class. Contact kthema@seda.org.za

Agenda item no. 15: Date of next meeting

Tuesday, 15 October 2019, GIZ to host.

Appendix Action List of minutes of 6th Stakeholders Meeting

Agenda Item No.	Description	Action	Responsible Person
2	Situational analysis of the SA enterprises within the Biotrade Sector implementing ABS	Update required	DEFF
5	IDC will provide a link for an electronic copy of the booklet on community projects that IDC have supported.	IDC to provide link	IDC
6	Development of best practice for community projects	Invite EDSE to make presentation	UNIDO
13	Arrange workshop to visually map the support being provided by public and private sector organizations to the Biotrade Sector addressing the sector service provision (incl. training)	Logistics for workshop	GIZ (to be assisted by UNIDO)